

**CATHOLIC FOUNDATION FOR NORTHWEST INDIANA, Inc.**  
**Minutes of Meeting August 17, 2012**  
**8:00 A.M. Pastoral Center**

**In Attendance:**

Bishop Dale Melczek, Reverend Joseph Pawlowski, Lou Chronowski, Karl Dytrych, Mitch Gaffigan, Ken Krupinski, Diana Murray, Nicole Nalepa, Tory Prasco, Dr. Anthony Puntillo, Kelly Shikany, Paul Sur

Excused: Dr. Bret Bologna

OPENING PRAYER- was said by Bishop Melczek.

Minutes of the June 29 2012 Meeting:

Minutes of the June 29, 2012 meeting were presented for approval. No clarifications, additions or deletions were made. The minutes were accepted as written.

Search Committee Report:

Tory Prasco reported that the Search Committee had reviewed fifteen resumes of applicants applying for the position of Executive Director of the Catholic Foundation for Northwest Indiana and had decided to pursue the candidacy of six of the applicants. One of the applicants withdrew after learning of the salary range for the position. The remaining five applicants were interviewed by the Search Committee. Three of those were asked to return for a second interview with the Search Committee and any other Board member who was available to attend. The successful candidate was Deborah Tatum. Ms. Tatum has accepted the employment offer which was extended to her and will be assuming her new responsibilities on September 4, 2012.

Tory Prasco indicated that Ms. Tatum brings a great deal of enthusiasm to the position and will require some assistance in learning the situation specifics of the position. Mr. Prasco went on to say that Ms. Tatum's requirements included an expansion of the budget to include health insurance and Mr. Prasco thanked Bishop Melczek for his approval of the expansion of diocesan financial support to accommodate this change. Mr. Prasco also expressed his appreciation for the services which diocesan Director of Human Resources, Kelly Venegas, provided during the search process.

Financial Report:

Ken Krupinski distributed a package of exhibits illustrating the status of the various endowments under the financial administration of the Catholic Foundation as of 6/30/2012. Diana Murray reported that fund recipients received statements in August detailing the status of the individual funds and the amounts that would be available for either re-investment or distribution. The only fund recipients requesting distributions were Bishop Noll Institute and Andrean High School.

Mrs. Murray spoke of the administration fees of three quarters of one percent of assets that went to the Legacy Foundation and one quarter of one percent which was returned to the Catholic Foundation. The fees received by the Catholic Foundation for the past

year were \$4,945.34. The Foundation also received \$9,500.00 of Directors' contributions and \$54,000 of contribution support from the Diocese of Gary.

#### BOARD DEVELOPMENT COMMITTEE REPORT:

Tony Puntillo thanked Diana Murray for the distribution and collection of the Board Assessment Surveys which had been provided to the members.

Review of the surveys highlighted some areas in need of improvement which will be addressed by the Board Development Committee during the coming months.

#### MARKETING COMMITTEE REPORT:

Lou Chronowski informed the Board members that the present host of the Catholic Foundation's website, Media-Mite, will be going out of business by October 1, 2012. This website was initially selected because of the services that they were providing to the Foundation serving the Diocese of Evansville. It was explained that the website hosted by Media-Mite is a proprietary product which cannot be adapted for any future use.

Catalyst Marketing Innovations is being investigated as a replacement host for the Catholic Foundation's website. Catalyst is the web host used by the Diocese of Gary, Catholic Charities and St. Mary Parish in Crown Point. Deborah Tatum's participation in this process is prevented by her present prior commitments. This is unfortunate because website design and maintenance are areas of her particular expertise. The Board was in agreement that Catalyst Marketing Innovations could be retained as the web host of the Catholic Foundation once Lou Chronowski and Diana Murray had satisfied themselves on several remaining points of their engagement.

The Red Mass is scheduled for October 24, 2012 and will be similar to last year's function with the exception that it will be a combined function for both members of the legal profession and for members of the financial professional community. Nicole Nalepa has secured a sponsor for the breakfast following the Red Mass – Residences of Deer Creek. Cal Bellamy recruited the speaker for the event.

An interview style survey is planned for certain target individuals. Suggestions were requested to identify approximately thirty more target individuals to be surveyed.

#### EXECUTIVE DIRECTOR'S REPORT:

Diana Murray reported that the Catholic Foundation received \$274,226.43 of endowment gifts during the past year. Saints Monica and Luke Parish is pursuing the establishment of an endowment to provide support for a resident pastor for the parish. Father Wosniak is conducting a campaign to establish an endowment for St. Mathias Church.

NEW BUSINESS: None was suggested.

Next Meeting Dates:

The next meeting is scheduled for 8:00 A.M. at the Pastoral Center the mornings of Friday October 19, 2012 and December 7, 2012.